

Dawn M. Swinson

Web Designer

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SKILLS

Platforms: Mac OS X, Windows XP/7 (PC)

Programming: HTML, CSS, Minimal PHP & SQL

Applications: Adobe CS3: Dreamweaver, Photoshop, Illustrator, InDesign, Flash, Acrobat Professional;
Microsoft Office: Outlook, Word, Excel, Power Point, Publisher; SQLyog, NuSphere PhpED, FTP
Clients

Expertise: 12 years website design experience, graphic design, search engine optimization

Personal: Professional, eager to learn, fast learner, team player

EXPERIENCE

Web Designer/Programmer, Infinitrac Inc.

August 2008 - Present, Roseville, CA

- Good eye for creativity and detail
- Front end website development using HTML/CSS/Flash
- Conceptualize original designs for web and print design
- Experience with cross browser web compatibility
- Responsible for maintenance and development of internal and client websites.
- Worked directly with clients on conceptual, design, and production phases
- MySQL report programming and design
- Designed Infinitrac Document Mangement System (Infinitrac)

Web Development Student Assistant, Department of Mental Health

June 2007 - June 2008, Sacramento, CA

- Assisted in implementing new California State web template onto the DMH Internet site.
- Assisted with DMH Webmaster Internet/Intranet website updating responsibilities.
- Designed web images and fillable PDF forms.
- Coordinated with web liaisons to organize and publish web content efficiently.
- Organize HTML/CSS script

EDUCATION

Bachelor of Science, Graphic Design

California State University, Sacramento, Graduated May 2008

Bachelor of Science, Information Technology, Concentration in Software Engineering

University of Phoenix, Sacramento, CA, Feb 2010 - Present